



SHIPPING INSTRUCTIONS



ROM ROYAL ONTARIO MUSEUM
YOUR ESSENTIAL GUIDE

HERE WE ARE

PORT HOPE
ONTARIO'S FAVOURITE SMALL TOWN
2019 VISITOR GUIDE

ISLANDS GUIDE

O'CONNORS
MEN'S & WOMEN'S CLOTHING & FOOTWEAR

WATERS
A PUB RESTAURANT
ON BEACHES ONTARIO GETS ALL

Cannabis shortage strains supply for medical patients

Medical users unable to get timely access to products amid soaring recreational demand, raising question about design of Canada's two-track market

OSWEGO, ONTARIO — The shortage means that some patients will not have enough access to medicinal cannabis, says a new medical professional association.

And the supply shortfall raises questions about the design of Canada's two-track market for medicinal cannabis, according to the group of doctors.

It says the shortage is a result of the design of the two-track market, which allows recreational users to buy cannabis in large quantities at a lower price than medical patients. The shortage is a result of the design of the two-track market, which allows recreational users to buy cannabis in large quantities at a lower price than medical patients.

Oversight gap at private infusion clinics poses health risk, Ontario documents say

WILLY GRANT — Ontario's Health Services Regulation Act (HSRA) does not require private infusion clinics to be licensed or inspected, raising concerns about patient safety.

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Canada's Governor General Julie Payette salutes after taking a wreath with her son Lucian Payette from during ceremonies at the National War Memorial in Ottawa on Sunday. (AP/WIDE WORLD)

A century of remembrance

Canadians gathered across the country on Sunday to honour those who gave their lives in conflict and to mark 100 years since the end of the First World War

HEAD PORT — In memory of the fallen, and pay tribute to their sacrifice.

Today, we continue to remember those who served in the military and those who supported them. We remember the sacrifices of our men and women in uniform, and the sacrifices of our families and friends.

It is a day of reflection and gratitude. It is a day to remember the sacrifices of our men and women in uniform, and the sacrifices of our families and friends.

A Vancouver educator's biggest lesson on how to teach the hard to reach

CAROLINE BARNARD — Who did you know when you were in school? The lesson that she has learned is that the most important thing is to reach every student.

The lesson that she has learned is that the most important thing is to reach every student. She has learned that every student has the potential to succeed, and it is our job as educators to help them reach that potential.

NAME	SECTION	NAME	SECTION
ALYCE LING	A1	ELIZABETH	A1
ANDREW CHEN	A1	FRANK & LILLIAN	A2
ANDREW CHEN	A1	LOUIE BROWNE	A3
ANDREW CHEN	A1	LOUIE BROWNE	A3
ANDREW CHEN	A1	LOUIE BROWNE	A3



SHIPPING INSTRUCTIONS

PLEASE NOTE: MATERIAL DEADLINE

MECHANICAL INSERTS: Thursday one week prior to the run date

The client should supply the recommended press run amount (plus spoilage) to ensure that all copies of the newspaper are inserted. Please note that our press run numbers can fluctuate on a daily basis due to market activity. The airline copies are not inserted in the Toronto market and these amounts are not included in the press run figures. Contact your sales representative for the latest press run figures.

All quotations exclude freight to The Globe and Mail plants. The client and/or agency will arrange for delivery and prepay all delivery expenses (including any customs brokerage fees).

All insert material must arrive at our printing plants during normal receiving hours. No deliveries will be accepted on Saturday, Sunday or statutory holidays.

Insert shipments do not require prior appointments for delivery except for the Vancouver Plant. Please call 604-527-9243 to make an appointment. You must provide the client name, insert title and run date. The shipment must be properly labelled and must arrive at our plants in good condition; otherwise the shipment will not be unloaded.

Any insert that is received past deadline or is improperly labelled or is received in a damaged condition will be cancelled and/or rescheduled. Any expenses incurred by The Globe and Mail will be charged to the client.

Any insert material remaining after the print run will be recycled immediately after the completion of insertion unless written arrangements are made at least five business days prior to the insertion date with The Globe and Mail. Pick-up must be completed within two business days of the insertion date.

Any cancelled inserts not removed from the plants by the client within three days of cancellation will be recycled unless prior written arrangements for re-scheduling or removal by the client are made. Late cancellation charges up to 50% of the original order will apply to all inserts cancelled less than five days prior to insertion.

SPOILAGE

MECHANICAL INSERTS (FRI-SAT ONLY)

Please supply an additional 1.5% for spoilage.

SHIPMENT LABELS

All inserts must be labelled with the following information:

- The Globe and Mail
- Client name and Insert title
- Date of insertion
- Total number of inserts shipped
- Total number of copies per bundle
- Number of inserts on each pallet
- Total number of pallets shipped
- Name, address and phone number of printer/shipper
- Name and phone number of client's customs broker (for cross-border shipments)

Note: All cross-border shipments should also include a description of goods (printed matter) and the value of the material on the waybill for quicker customs clearance. The client should notify their customs broker prior to shipment.

Please contact Michael Anderson at 416-585-5455, mwanderson@globeandmail.com or Linda Hoefler at 416-585-5856, lhoefler@globeandmail.com regarding all production inquiries, cancellations or delivery delays www.globelink.ca/inserts.

PLANT ADDRESSES AND RECEIVING HOURS

Toronto Plant

The Globe and Mail
c/o TC Transcontinental Vaughan
100B Royal Group Crescent
North Doors A & B
Vaughan, Ontario L4H 1X9
7 AM - 4 PM Monday - Friday

Estevan Plant

The Globe and Mail
c/o Estevan Web
1 Breeze Street, Hwy 39 West
South East Bay Door
Estevan, Saskatchewan S4A 2L7
8 AM - 6 PM Monday - Friday

Montreal Plant

The Globe and Mail
c/o TC Transcontinental Transmag
10807 Rue Mirabeau
Anjou, Quebec H1J 1T7
7 AM - 5 PM Monday - Friday

Calgary Plant

The Globe and Mail
c/o TC Transcontinental Calgary
5516 Fifth Street SE
Calgary, Alberta T2H 1L3
8 AM - 4:30 PM Monday - Friday

Vancouver Plant

The Globe and Mail
c/o TC Transcontinental Vancouver
725 Hampstead Close
Annacis Island
Delta, B.C. V3M 6R6
7 AM - 5 PM Monday - Friday
604-527-9243*
***Delivery appointment required**



- All inserts scheduled for mechanical insertion should be supplied bulk on skids and must not be cross-tied. Skids should be loaded (when possible) in equal quantities per skid.
- Two to 36 page inserts printed on glossy or uncoated stock should be stacked in bundles of 4" to 8" in height. Elastic banding and boxes allowed as needed.
- Inserts over 36 pages printed on glossy or uncoated stock should be stacked in bundles of 6" to 8" in height. Elastic banding and boxes allowed as needed. No compensation - all spines must be stacked in the same direction.
- Quarterfolded inserts printed on uncoated/newsprint stocks should be stacked in bundles of 4" to 8" high. Single plastic strapping or elastic banding is required on each bundle.
- Unstable inserts over 24 pages Digest sized (or smaller) printed on glossy stock should be supplied stacked in boxes. No plastic strapping allowed on products supplied in boxes. Elastic banding allowed as needed.
- All supplements must be brick stacked with interlocking layers.
- Corner boards should be used to prevent damage to the outside edges of the loaded skid. Life containers are acceptable.
- All inserts must be stacked on pallets in consistent lifts, be well-jogged, and all pallets should be securely banded and plastic stretch-wrapped or shrink-wrapped.
- Stacked inserts should cover pallet and never protrude beyond the edge of the pallet.
- Folded edges should be turned towards the inside of the load whenever possible.
- Product must be stacked on solid base, **48"x40" (industry standard)** non-returnable, four-way entry pallets in good condition. Two-way pallets may be used as needed to accommodate automated compression banding and wrapping equipment.
- A substantial protective cover should be placed on the pallet before stacking and another cover placed before topping.
- Cardboard sheets or binder sheets, not waxed or coated, should be placed between layers.
- Pallet tops must be wood or a sturdy equivalent the same size as the pallet base.
- Banding should be tight without pulling down and bending the top turn or pulling loose the pallet flooring. A minimum of four bands to be on each load.
- Clearance from floor to bottom of pallet base is a minimum of 4¹/₂" to maximum of 8".
- Maximum allowable loaded pallet height is 4' measured from floor to pallet top.
- Maximum acceptable weight per loaded pallet is 2,500 pounds.
- Shipment labels and a sample of the insert must be displayed on two adjacent sides of each pallet.
- Pallets must be loaded on the truck so that the pallet tag faces the fork lift operator. Pallets must be loaded on trucks for ease of unloading. Do not "double deck".

Correctly loaded skids



Incorrectly loaded skids. Additional costs will apply and damaged copies will not be inserted.

